

LYME CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Minutes
May 2, 2018
LCS Library – 5:00 PM

Call to Order by Gary Nicholson, Board of Education President, at 5:00 PM
Pledge of Allegiance

MEMBERS PRESENT:

Gary Nicholson, President
Deanna Lothrop, Vice President
Ray McIntosh
Lynn Reichert
Scott Rickett
Kathy Dyer
Sherri Wilson, District Clerk

MEMBERS EXCUSED: Terry Countryman; Kathy Dyer was excused immediately following executive session.

ADMINISTRATORS PRESENT:

Cammy Morrison, Superintendent
Barry Davis, Principal
Patricia Gibbons, Dir. of Pupil Services
Sandra Rooney, Business Official

EXECUTIVE SESSION:

A motion is requested to enter executive session for the discussion of collective negotiations pursuant to Article 14 of the Civil Service Law; the financial history of seven (7) individuals.

Motion for approval by Lynn Reichert, seconded by Kathy Dyer, with motion approved 6 - 0. Time entered: 5:01 p.m.

RETURN TO OPEN SESSION:

A motion is requested to adjourn the executive session and reconvene the regular meeting.

Motion for approval by Deanna Lothrop, seconded by Scott Rickett, with motion approved 6 - 0. Time adjourned: 6:06 p.m.

1. Executive Session Recommendations/Board Action:

BE IT RESOLVED, the Lyme Central School Board of Education takes action to approve the **Non-Contractual Salaries** for the **2018-2019** school year, to be distributed from the allotted budget funds, and not to exceed a total amount of \$33,734.70, as discussed and determined during executive session for the following individuals:

- Cammy Morrison – Superintendent
- Barry Davis – Principal
- Patricia Gibbons – Director of Pupil Services
- Sandra Rooney – Business Official
- Vicky Barbour – Account Clerk
- Sherri Wilson – Secretary to the Superintendent
- Michael Gebo – Informational Technology Instructor

Motion for approval by Scott Rickett, seconded by Deanna Lothrop, with motion approved 5 - 0.

REGULAR MEETING

OTHERS PRESENT: Eleanor VanNess, Craig Orvis, and Christine Crouse

PRESENTATIONS:

Annual Budget Hearing: Superintendent Morrison outlined the Proposed Budget Plan for the 2018-19 school year, including a detailed analysis and comparison to the prior years budget, as well as noting areas of increases and decreases in the proposed plan.

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Scott Rickett, and seconded by Lynn Reichert - Motion is approved 5 – 0.

1. Approval of Minutes:

- April 11, 2018 - Regular Meeting
- April 18, 2018 – Special Meeting, Jeff-Lewis BOCES Annual Budget Vote and Member Election

2. Approval of Buildings and Grounds requests:

- None at this time

3. Conferences and Workshops:

MLP Conference Requests

- **April 16, 2018:** ELA Scoring Facilitator, Tammy Ditch – 1.5 hours
- **May 2, 2018:** Summer School Informational Meeting, Alanna Piroli – Watertown
- **May 16, 2018:** Lead Evaluator Recertification Training, Patricia Gibbons/Barry Davis – JL BOCES – 8:30 -11:30 AM
- **May 19-20, 2018:** Core Advocate Convening, Kristine Cole – Denver, Co

4. Approval of Financial Reports:

- School Business Report – (Verbal)
- Treasurer's Report, March 2018
- General Fund Warrant #20
- Supplemental Fund Warrant #19
- School Lunch Fund Warrant #11
- Federal Fund Warrant #12

REGULAR AGENDA

Other Discussion and Action

Public Comments:

- Mrs. Eleanor Van Ness, remarked that she was happy to have the baseball and softball games finally underway following numerous delays due to inclement weather.
- Mr. Craig Orvis introduced himself to the Board and expressed his excitement to once again be working for the district. He will be assuming the position of Cook/Manager following the retirement of Mrs. Christine Crouse in June. Mr. Orvis praised Mrs. Crouse for her skills as a cafeteria cook/manager and wished her well in her retirement.

1. Ongoing Agenda Items:

None at this time

2. Board Information:

- **May 15, 2018:** Annual Budget Vote and Board Member Election – LCS STEM Lab – 7:00 AM – 8:00 PM
- **June 6, 2018:** Class of 2018 Baccalaureate Service – Three Mile Bay Methodist Church – 6:30 PM

3. Board Information, LCS Events:

- **Apr. 13 - May 3, 2018:** Student Council Homes for Our Troops popsicle stick sales, Julianne Oliver – LCS
- **Apr. 20, 2018:** Student Council Pep Rally, Julianne Oliver – LCS Gym – 2:15 – 2:55 PM
- **May 7, 2018:** Student Council Assembly, Julianne Oliver – Speaker Luke McDermott, Para Olympian – LCS Gym – 2:15-2:55 PM
- **May 10, 2018:** Field Trip Gr. 6-9, Alanna Piroli – JL BOCES visit – 8:30 – 11:30 AM
- **May 11, 2018:** Student Council Blood Drive, Julianne Oliver – LCS Gym – 10:30 AM – 3:30 PM
- **May 17, 2018:** Field Trip Gr. 8, Alanna Piroli – Career Jam 2018 – Watertown Municipal Arena – 8:45 – 11:30 AM
- **May 18, 2018:** Field Trip Gr. K, Bridgette Stumpf – Rock Island Lighthouse – 8:45 AM – 2:00 PM
- **May 31, 2018:** LCSTA CARE Awards, Janice Shepard – LCS Library – 6:00-7:30 PM

4. Board Discussion/Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the adoption of the following policies and/or regulations, as recommended by Madison-Oneida BOCES policy coordinator.

- #3001 – Administrative Personnel
- #3002 – Administration Organization and Operation
- #3003 – Administrative Authority

Note: At the time of policy adoption, the approval for deletion, renumbering, and/or replacement of current policies, as listed on the policy draft(s), will also be implemented.

Motion for approval by Deanna Lothrop, seconded by Scott Rickett, with motion approved 5 – 0.

5. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the **Lyme Central School 2018-2019 school year calendar**.

Motion for approval by Lynn Reichert, seconded by Deanna Lothrop, with motion approved 5 – 0.

6. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve three (3) on-line college credit hours for Alanna Piroli, from Adelphi University, for the spring 2018 semester.

Motion for approval by Deanna Lothrop, seconded by Scott Rickett, with motion approved 5 – 0.

7. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the resolution to participate in the **St. Lawrence-Lewis BOCES Cooperative Purchasing program**, in accordance to the guidelines set forth by the Cooperative Purchasing Agreement, for the 2018-2019 school year.

Motion for approval by Scott Rickett, seconded by Ray McIntosh, with motion approved 5 – 0.

8. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to accept the numerous individual and agency donations, a total of seventy-six (76) received thus far, made to the **Lyme Central School Greenhouse Project** in memory of Reginald Schweitzer in the amount of, \$5,820.

Motion for approval by Lynn Reichert, seconded by Deanna Lothrop, with motion approved 5 – 0.

9. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to accept the donation to Lyme Central School District from:

- Hannaford Helps Schools Program - \$261

Motion for approval by Scott Rickett, seconded by Lynn Reichert, with motion approved 5 – 0.

10. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve disposal of the ballots from the May 16, 2017 budget vote.

Motion for approval by Deanna Lothrop, seconded by Ray McIntosh, with motion approved 5 – 0.

11. Board Action:

BE IT RESOLVED, that the Lyme Central School Board of Education takes action to approve the recommendations of the Committee on Special Education and/or the Committee on Preschool Special Education for the 2017-18 and/or 2018-19 school years.

Motion for approval by Lynn Reichert, seconded by Deanna Lothrop, with motion approved 5 – 0.

ADMINISTRATIVE REPORTS:

Director of Pupil Services Report: Verbal, Gr. 3-8 NYS Testing Opt-out Comparison Report

Superintendent Report, Verbal

School Health Report: January 2018; February 2018; March 2018

Transportation Report: April 2018

CORRESPONDENCE AND COMMUNICATIONS

12. Correspondence Log: Following meeting on April 11, 2018

13. Calendar of Events: May 2018

RECOMMENDATIONS AND ACTION

14. Board Action:

BE IT RESOLVED that the Lyme Central School District Board of Education takes action to:

- **Add one (1) FTE Cleaner**

A motion for approval of the following PERSONNEL CHANGES with effective dates as listed under

RECOMMENDATIONS AND ACTION is made by Deanna Lothrop, and seconded by Scott Rickett
 Motion is approved 5 - 0.

- (A) Retirements: None at this time
- (B) Resignations as listed: None at this time
- (C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Amber Fuller	1 FTE Cleaner	\$10.40 per hour	6 month probationary period – ending on October 18, 2018	Retroactive to April 18, 2018

- (D) PAID Coaching Appointments as listed: No appointments at this time
- (E) UNPAID Coaching Appointments as listed: No appointments at this time

15. Board Action: Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the Lyme Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Amber Fuller - Cleaner**

Motion for approval by Deanna Lothrop, seconded by Scott Rickett, with motion approved 5 – 0.

ITEMS FOR NEXT MEETING – June 13, 2018
 Nothing requested for next meeting at this time

Motion for Adjournment: **There being no further business or discussion**, a motion is requested to adjourn the regular meeting.

Motion was made by Deanna Lothrop, seconded by Lynn Reichert, to adjourn the regular meeting, with motion approved 5 – 0. Time adjourned, 6:58 PM.

Respectfully submitted:

Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, May 2, 2018
- All minutes are unofficial until approved by the Board of Education